



STATE OF TENNESSEE  
BUREAU OF TENNCARE  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
310 GREAT CIRCLE ROAD  
NASHVILLE, TENNESSEE

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## Memo

**To:** TennCare Pharmacy Providers  
**From:** First Health/Bureau of TennCare  
**Date:** November 1, 2005  
**Re:** Holiday Check Schedule

The Bureau of TennCare would like to give providers advance notice of the holiday check schedule for the remainder of 2005. Pharmacy providers should be aware that pharmacy payment checks and remittance advice statements will still be processed at the same time but due to Federal and State holidays, the delivery by the postal service may cause delays in pharmacies receiving their payment checks. The holiday schedule for check delivery is as follows:

Holiday	Observed Date	Date Checks Mailed Out
Veteran's Day	November 11, 2005	November 14, 2005
Thanksgiving	November 25, 2005	November 25, 2005
Christmas	December 23, 2005	December 23, 2005
New Year's	December 30, 2005	December 30, 2005

The Postal Service will not be delivering mail on December 26, 2005 and January 2, 2006 so the payment checks for those weeks may be delayed. Please allow for delays during these weeks.

**Please forward or copy the information in this notice to all providers who may be affected by these processing changes.**